

Cherry Hill Elementary

Alpine School District
250 East 1650 South
Orem, Utah 84058

KNOWLEDGE BOWL

The Knowledge Bowl is an event that is sponsored by the Alpine School District. There are two divisions the upper and lower grade division. Students are eligible once they enter the fourth grade. The teams are made up of six students and they are asked in a debate type format to answer questions based on their knowledge of the world, its history, events and places. This highly competitive event happens every winter. Teams study for and prepare for the Knowledge bowl several weeks before the competition. A teacher at the school is assigned to be the mentor and parent volunteers are the coaches.

TEACHER APPRECIATION WEEK

Teacher Appreciation Week is a week set aside by the PTA in the spring for parents and students to show appreciation for their child's teacher. This week includes decorating the door for the teacher and a lunch provided by the PTA. The room parents coordinate the activities for this week.

BOOK FAIR

Every year during our SEP conferences the librarian conducts a book fair. The money raised from the book fairs will be used to better serve the children in the library. The books are reasonably priced. We will be holding two book fairs this year. They will be held in October and February.

ROOM PARENTS

Parents are encouraged to sign up to volunteer in their child's classroom. Being a room parent gives the opportunity to work closely with your child's teacher. The room parent will help to organize class parties, special events, and help as the teacher and parent work together. In case of an emergency the room parent will help with calling other parents.

PTA BOARD MEETINGS

The PTA Board meets once a month to discuss upcoming programs and ways in which parents can help at the school. These meetings provide an excellent avenue for parents to be a part of the school through service. The public is welcome to attend these meetings. Please contact the school or the PTA about the times.

COMMUNITY INVOLVEMENT

Parents are always welcome to volunteer in the classrooms. Every year we have great success stories to tell about the countless hours of volunteering that go on at our school. Volunteers are not limited to just the parents. We have had tremendous success with grandparents who wish to become involved with their grandchild. We do ask that before entering the classroom, patrons check in at the office.

Alisa L. Hart, Principal

Telephone: (801)610-8105

Fax: (801)227-8712

Dear Cherry Hill Parents,

Welcome to Cherry Hill Elementary! I hope you have had a wonderful summer break. The beginning of a new school year is always exciting! We have several new staff members, new students and new experiences waiting for us. I have very high expectations for the 2015-2016 school year! It is Cherry Hill's 50th Anniversary this year! We have many fun and exciting events planned for the students and community to celebrate and commemorate the 50th Birthday of our incredible school! We will keep you posted as to the events and dates as they come!

There are a few dates I want you to be aware of. We will be having our Back-to-School open house on August 18th, from 2:30 – 4:00 p.m. This will be a good opportunity to come meet your child's teacher, find classroom locations, and have questions answered. Please plan on joining us! School begins on August 19th for grades 1-6. Kindergarten and preschool will begin on August 26th.

We will be having a Back-to-School Night with our first celebration party of our 50th birthday on August 27th from 5:00-7:00 p.m. We will have a general kick-off meeting at 5:00 p.m. in the gym and then break out for presentations in the classroom that the teachers have prepared. We hope to see you all there!!

Our goal at Cherry Hill is to provide your child with a well-rounded educational experience. Our expectations for student success are that all can learn and move forward. We are here to help insure that this becomes a reality for the students that we have been entrusted to care for.

Our Mission is, "At Cherry Hill Elementary we DREAM BIG, and find SUCCESS in each one of us, some way, every day." Our teachers and staff work diligently to help our school recognize each student's potential, reach for their dreams, and find success every single day. We have amazing things happening at our school each and every day. This is a school where ALL students can succeed and realize their dreams!

I welcome you to come to my office and share concerns and celebrations. Together we can work to accomplish what is best for children. I love working with our students! Thank you for sharing their lives with me!

Sincerely,

Alisa Hart
Principal

Cherry Hill Faculty/Staff 2015-2016

Principal:	Alisa Hart	Secretaries:	Susan Adamson
TSA:	Cathy Gatenby		Patti Henwood
Kdg:	Catherine Covington, Jennifer Paige, Cathy Thomas		
First:	Cortney Clemmer (DI), Kathryn Ehlert, Colleen Jones, Marsha Poai, Vikki Revuelta (DI)		
Second:	Connie Kawala, Maricella Monterrosa (DI), Mary Simmons (DI), Shirley Wells, Suzanne Wilson		
Third:	Deanna Caringella (DI), Bryson Gregory (DI), Amy LeFevre, Vanessa Seamons		
Fourth:	Erin Gurr (DI), New Teacher (DI), Shirlene Hill, Brent VanWagenen,		
Fifth:	Bonnie Davis, Camille Judd, Cynthia Mahoney (A.L.L.), Ovidia Tarin (DI)		
Sixth:	Stephanie Billings (A.L.L.), Jennifer Hanson, Ken Orr, Lauralee Ward (DI)		
Specialties:	Lora Dalley (Computer), Allison Graham (Art), Kathryn Blackham (Music), David Leigh (P.E.)		
Resource:	Trish Jellen, Kalei Brown		
ELD/Coach:	Melanie Sell, Arely Monterrosa		
Media Specialist:	Valerie Close		
Speech:	Anita Dromey		
Reading Recovery:	Robin Lott, Barbara Ure		
Psychologist:	Amanda Gosman		
Custodial:	Nephi Wirthlin (Head), Mickie Kirkpatrick		
Lunch Manager:	Debbi Thomas		

PROFESSIONAL DEVELOPMENT DAYS

The Alpine School District in accordance with state law has set aside several days during the school year for teachers to receive professional development training. These days are devoted to professional in-service that helps the teachers sharpen their teaching skills.

REFLECTIONS

The PTA sponsors this contest. Students are encouraged to participate in a number of categories. These include writing, music, and art. The PTA will choose winners in each category. These students are then sent to a district level. Those chosen from the district then have the opportunity to compete at the state level with some going on to national.

This is an excellent way for students to showcase their talents.

SEP CONFERENCE

We conduct two parent teacher conferences or SEP (student education plan) conferences during the year. The first takes place during the first week of October. The second will happen the first week of February. It is strongly encouraged for the parent and teacher to work together regularly.

FUND RAISERS

We currently work on one fundraiser a year from the school. This will be our cookie dough sale. The PTA will conduct other fundraisers as the need arises. Currently they sponsor the Fun Run in the Spring. In addition to these fund raisers we ask all parents who shop at Albertson's, and Smith's to sign up for the values cards.

Also all bottle caps from Cream O' Weber milk, all Box Tops for Education, and used ink cartridges are recycled for money at Cherry Hill.

SCHOOL COMMUNITY COUNCIL

The School Community Council is comprised of the principal, staff members, and members of the community. This is an elected position. Even though the voting members are elected, all members of the school community are welcome to attend. The School Community Council discusses items that relate to the school emergency plan, the Trust Lands Grant and the school improvement plan.

SCHOOLTRUST LANDS GRANT

The Government has set up a grant that provides additional money to public schools. Each year the School Community Council and the Principal work together on how to spend this money. This year the money will be spent to on building our Guided Reading Library, professional development, and technology. In addition, money from the grant will pay for teachers to attend in-service classes offered by the district and state.

SCHOOL IMPROVEMENT PLAN

This plan is based on current school data. It is designed to help teachers, parents and students understand where our needs are and to improve in these areas. The School Community Council and the faculty help to write this plan. Currently this year our school improvement plan is to focus on literacy skills and math. For more detailed information please contact the Principal.

PARENT-TEACHER ASSOCIATION

The PTA contributes significantly to the educational quality at Cherry Hill. Patrons are encouraged to join, support, and participate in the PTA. Membership dues are quite reasonable, and help pay for worthwhile programs at the school and local level. In order to keep the dues reasonable and still support so many programs at Cherry Hill Elementary, the PTA holds one major fundraiser each year.

NOTES HOME

Communication between the school and home is essential. Every Monday an email is sent out to inform parents of upcoming school events. General school notes will be sent home with the family representative (the youngest member of the family attending Cherry Hill). Please stress to this child the importance of bringing notes home. Classroom notes will be sent home with the appropriate students.

DAILY SCHEDULE 2015-2016

1st – 6th Grades

7:35-7:55	Breakfast for Track one
8:00-2:15	Track one
8:50-9:10	Breakfast for Track two
9:15-3:30	Track two
11:10-11:45	1 st grade lunch
11:20-11:55	4 th grade lunch
11:25-12:00	2 nd grade lunch
11:30-12:05	6 th grade lunch
11:35-12:10	3 rd grade lunch
11:40-12:15	5 th grade lunch

Kindergarten & Preschool

8:00 – 10:45	AM Kindergarten
9:00 – 12:00	AM Preschool

12:30 – 3:30	PM Kindergarten
12:30 – 3:30	PM Preschool

EARLY OUT DAYS: Arrangements have been made by the Alpine School District for a district wide early out every Monday. This time will be used by the teachers for professional collaboration. On Mondays, Track one is dismissed at 1:15 and Track two is dismissed at 2:30.

BREAKFAST AND LUNCH

Breakfast		
\$ 1.00	\$.30 (reduced)	\$1.65 (adult)
Lunch		
\$1.75	\$.40 (reduced)	\$3.85 (adult)
Milk		
\$.30		

Students may pay for lunches in the lunchroom during the morning hours. All students are assigned a student lunch number which is used as an account to pay for lunches. Any number of lunches may be purchased in advance.

Children from households that meet federal income guidelines are eligible for either free or reduced meals. Forms are available in the office or from Alpine School District for those who wish to apply. We encourage families to take advantage of this program.

STUDENT DISCIPLINE AND CONDUCT

We care deeply about each student at Cherry Hill. It is our goal to encourage each child's growth of character. We feel the best way to do this is by expecting appropriate behavior and having natural consequences for inappropriate behavior. A safe, orderly climate creates a friendly, effective school. The School wide discipline plan is based on four character traits taught to all students:
RESPECT, RESPONSIBILITY, INTEGRITY, AND CARING.

Students are expected to abide by the following rules which are posted throughout the school:

- Follow Directions
- Keep hands, feet, and objects to self
- No name-calling, put-downs, or teasing
- Walk
- Respect self, others, property

Positive Rewards: Students who consistently demonstrate good behavior can receive Mustang Citizen slips. These slips can be given by any adult in the school to recognize the child for his or her behavior. Drawings will be held regularly to recognize students with good behavior. At Cherry Hill Elementary we focus on positive reinforcement and behavior interventions are used when necessary. Bullying is not acceptable at Cherry Hill.

The following rules also govern students at Cherry Hill:

1. Students have a right to learn. Any behavior that infringes upon that right will not be tolerated.
2. Students are expected to follow the school wide discipline plan.
3. Each student is responsible for his/her own actions and must accept the consequences of those actions.
4. Students are responsible to all teachers, supervisors, and adults and are expected to show courtesy and respect toward them. Students should treat each other with equal courtesy and respect.
5. Students are expected to treat school property with respect and care. School property that is damaged or destroyed will be replaced or repaired at the expense of the person(s) responsible.
6. State law requires that students be supervised at all times. Activities in the gym, halls, classrooms, or on the playground without supervision are not allowed.
7. Snowballing, tackle football, running in the halls or classrooms, fighting, roughhousing, and other activities which have a high risk of injury are not allowed at any time.
8. Possession of weapons or drugs at school may result in expulsion.

SCHOOL POLICIES AND INFORMATION

We desire to protect students while they are at school and to provide a safe and orderly climate for learning. This booklet is designed to give you important information about Cherry Hill Elementary. Review this information with your student. When students are familiar with the expectations, it helps them have a great year. Please save this booklet for reference throughout the year.

ACCIDENTS AND ILLNESS

Each family must return an Emergency and Health Information Sheet to the school yearly. This sheet provides essential information that is invaluable in the event of an injury, illness, or accident. We will do everything we can to contact either a parent or a person named on the sheet if a serious accident or illness occurs. In the event of an extreme emergency, appropriate medical assistance will be sought.

Students are expected to attend school unless they are ill. Please respect the health of other students by keeping your child home when he or she is not well. This will reduce the spread of infection at our school. If your child will not be in school please let the office know by 9:30 A.M. Please use the following guidelines for illness. A child should stay home if there is:

- A fever over 100 degrees Fahrenheit
- Vomiting
- Diarrhea
- Persistent pain (ear, stomach, etc.)
- An unexplained rash
- A reddened eye or eyes with a cloudy or yellow discharge
- A runny nose (Thick green/yellow discharge)
- Lice
- Sore throat, acute cold or persistent cough

STUDENT INSURANCE

The Board of Education requires each student to purchase school insurance unless they are covered by their parents' insurance plan. If you do have your own insurance, you must sign the insurance waiver form, which is on the student information sheet. School insurance information will be sent home with your child the first week of school.

VISITORS AND VOLUNTEERS

Cherry Hill encourages your involvement as a volunteer. All visitors and volunteers are required to check in at the main office to receive a visitor's pass. This allows the school to track volunteer hours as well as insuring the safety of students. Please be courteous and inform teachers in advance when you will be volunteering.

ALPINE FOUNDATION

The Alpine Foundation is an excellent way for patrons to make donations to our school. The Alpine Foundation is a charitable organization. Donors may designate their contributions to a specific teacher's classroom, to the school, or to a specific program. All donations are promptly receipted and are tax deductible. Please make checks payable to the Alpine School District Foundation, 575 North 100 East, American Fork, Utah 84003.

We have forms in the office for you to specify what your gift is to be used for, or you can write it on the check.

WITHDRAWAL OR TRANSFER OF STUDENTS

Should it become necessary to withdraw your child during the school year, please notify the office and the classroom teacher as soon as possible. This will give the secretary time to have the necessary forms ready when you come to withdraw your child.

ATTENDANCE

Regular on-time attendance is a critical factor in achieving academic success. Students who are frequently absent or tardy miss valuable instruction. Students are responsible to make up any missed work. Students with excessive absences or tardies may be referred to the Alpine District for enforcement. Students who are ill should not attend school. For your child's safety, please inform the teacher or school when your student is absent. A note from the parent is appreciated. In addition, the school may call to inform you of your child's absence and to verify his or her safe whereabouts.

During the first three days of an absence your child's teacher will make contact with the home regarding the absence. Children who arrive within the first five minutes of school should report directly to their classroom. Any student who is absent for ten consecutive days who we are unable to locate will be dropped from the school records.

SKYWARD

This is a powerful tool that allows parents to stay current on their child's progress. Teachers update the system by Friday of each week. Please use this regularly as it will help your child attain greater success. You can access your student's grades and school information online. Point your web browser to <http://alpinedistrict.org/cherryhill/ps.php> to access skyward. You will need a student I.D. and a password available from your child's teacher or the main office. In addition, a letter stating the password will be sent home to you in the fall.

STUDENT PROGRESS REPORTS

Progress reports are given at the time of each SEP Conference session and on the final day of school. Individual teachers may send home additional reports as they determine the need. You can contact the teacher for progress updates whenever you wish. Additionally, you can access Cherry Hill's skyward server via the internet <http://alpinedistrict.org/cherryhill/ps.php> at any time to get an update on your child's assignments and scores, and on current grades in each subject. Each student will be issued an I.D. number and password in order to access information.

IMMUNIZATIONS

Utah State Law requires all children enrolled in a public school to complete immunizations prior to admission to school. Students with incomplete immunizations will not be admitted.

LOST AND FOUND

To facilitate the return of lost clothing and other articles, please label your child's possessions with his/her name. Lost articles are placed in the lost and found. Several times a year unclaimed articles are donated to a local charity.

DRESS CODE

Clothing and hairstyles that are distracting to other students or teachers are inappropriate. Sleeveless shirts and blouses are not permitted and shirts must cover to the waistline. Shorts and skirts, which do not reach the vicinity of the knee, are not acceptable. "Grubby" clothing as well as clothing containing vulgarities, profanities, obscenities, endorsements for alcohol, tobacco, or drugs, or with images that may frighten young students are never acceptable. In addition, baggy trousers and shorts should be worn on the waist at the beltline. As per school board policy, hats or headgear may not be worn inside the school except during special programs and activities. Students wearing clothing in violation of the dress code will be directed to the office to call home for a new set of clothing before they can return to class.

GOING HOME FOR LUNCH

If your child walks home for lunch a note must be sent to your child's teacher indicating your approval. One annual note will do if your child goes home regularly, for occasional home lunches please send a note each time.

MEDICATION

School personnel CANNOT dispense medication without a "Medication Administration Form" on file. This form is signed by your physician and describes how, when, and by whom medication is given to your child. An adult must bring medication to the school. This form is available in the office. If your child is taking medication for a few days only (even if it is over the counter), we ask that you give it to them before school or come to school to administer it yourself.

HOMEWORK

Homework varies according to individual teachers and the subject matter. Generally, students are provided time to complete many tasks in class; however, as homework is a natural part of school which helps students develop good study habits, students can expect homework assignments. Teachers endeavor to send home constructive assignments with specific purposes in mind. Unfinished daily work should be completed before students return to class. They will be ready for the next day's learning. In addition, students are required to make up work missed when absent as assigned by the teacher. If your child has trouble with the amount or difficulty of assignments, please contact the teacher.

All students are expected to read or be read to at home daily for homework. Your child's teacher will inform you of how to track their reading time and what reading materials are appropriate for your child.

PHONE CALLS

Parents are asked not to call their child at school or leave messages unless it is absolutely necessary. Student use of school phones is limited to urgent calls and children must have a teacher's permission to use the phone. Calls to teachers are forwarded to voicemail during the school day so as not to interfere with instruction. If you need to visit with your child's teacher, please call before 8:00 a.m. or after school. All teachers also have an e-mail account.

RECESS

Recess is provided as an opportunity for physical activity, social interaction, and as a diversion from other schoolwork. Children should wear clothing appropriate for the weather. School policy requires students to be outside where there is supervision unless arrangements have been made with the teacher. Students who request to stay inside for health reasons must have a daily note from a parent. In

most cases students who are too ill to be outdoors should be home recovering. Occasionally severe weather will necessitate that all students remain inside.

RESTRICTED ITEMS AT SCHOOL

Toys interfere with the educational process and often lead to student distraction. Students should not bring toys to school. Students will not be allowed to listen to personal music devices with headphones during school hours. The school will not be responsible if such items brought to school are damaged, lost, or stolen. In addition, students are discouraged from bringing money to school except when there is a specific purpose. Student desks are not secure and teachers cannot be responsible for student money/valuables. Bringing weapons or drugs (including alcohol and tobacco) to school may be grounds for immediate expulsion according to district policy.

SEXUAL HARASSMENT

Alpine School District is committed to the maintenance of a learning environment which is free of any form of sexual harassment; an environment where students may attend school free of unwanted conduct or communication of a sexual nature; one which is in compliance with State and Federal laws dealing with this form of discrimination.

CHECKING CHILDREN OUT OF SCHOOL

Parents must come to the office to pick up their children if they need to take them during school hours. We ask you to do the following:

Come to the office and sign the checkout log. Give the secretary the name of your child and their teacher. The secretary will call the classroom and have the child sent to the office. On special occasions, parents sometimes check a student out to take him/her to lunch. Please be cautious about making this a regular occurrence, as students are often checked out before lunch begins and arrive back at school after lunch ends. This can be very disruptive to the classroom teacher and other students. Cherry Hill School is a closed campus. This means that students may not leave the school grounds during the regular school day unless checked out. Compliance with this policy is enforced.

SAFETY

The safety of your child cannot be stressed enough. Review with your child safe practices to follow when traveling to and from school. Students who walk to school should follow established routes and use crosswalks. During the year we will review safety procedures and practices at school. Students who ride bicycles to school should take every precaution to prevent theft. Students may not use rollerblades or skateboards on school property.

SAFE SCHOOLS

It is the policy of Alpine School District to maintain school environments which are conducive to learning. It is the District's intent to maintain a safe

and positive atmosphere by prohibiting acts of violence, aggressive behavior, intimidation, possession of weapons, criminal behavior, or gang activity on school property. The Alpine School District Safe Schools Policy prohibits disruptive acts, dangerous weapons, hazing/harassment, abetting, and gangs, secret societies, and hate groups; and other prohibited acts as defined and described in the Safe Schools Policy rules and regulations.

KINDERGARTEN ASSESSMENT

The first week of the year for kindergarteners is dedicated to a pre-assessment. Our teachers will set up appointments with individual parents for them to bring their kindergarten student to the school for a thirty-minute assessment. This assessment provides a benchmark for our teachers and guides them in their instruction.

2015-2016 School Calendar

August

- 18: Open House, 2:30 – 4:00 p.m.
- 19: First day of School, 1st – 6th Grades
- 26: First day of Preschool & Kindergarten
- 27: Back to School Night, 5:00-7:00 p.m.

September

- 7: Labor Day, No school
- 10: School Picture Day

October

- 7-8: SEP Conferences
- 13: Picture Retake Day
- 15-16: Fall Break
- 19: Professional Development, No School

November

- 25-27: Thanksgiving Break, No School

December

- 21-Jan. 1: Christmas Break. No School

January

- 4-28: SAGE Interim Testing, Grades 3-6
- 18: Martin Luther King Jr. Day, No School

February

- 1-29: Read-a-thon
- 3-4: SEP Conferences
- 8: Kindergarten Registration for 2016-2017
- 15: President's Day, No School

March

- 7: Teacher Professional Development, No School

April

- 4- 8: Spring Break
- 11- May 19: SAGE Testing, Grades 3-6

May

- 27: Last Day of School

*Cherry Hill
Elementary School
Handbook*

Home of the Mustangs
2015-2016

Happy 50th Anniversary!!

At Cherry Hill Elementary, we
DREAM BIG and find SUCCESS
in each one of us, some way,
every day!



